



Service Agreement General Terms and Conditions

These Terms and Conditions apply between CompuWizards, Inc. and you (the Customer), ("**you**" or "**your company**") agree to the following terms and conditions of our services:

DEPOSITS & RENEWALS: a) 50% of the grand total is due to begin all design projects, and remaining 50% due upon completion of project. b) All websites will not be launch until final balance has been paid in full. c) All Domain Registrations, Web Hosting and Web Maintenance will be due annually; renewal notifications will be sent 30 to 60 prior to expiration date via E-Mail & Mail.

PAST DUE: Customers who fail to pay on-time after project completion will be charge a 15% penalty fee of original balance for *every 30 days past due*.

CONTENT: a) The customer has up to 14 business days from the project invoice date to deliver all necessary required content to complete project on the estimated time. If customer fails to deliver content without making any prior arrangements, CompuWizards reserves the right to charge a penalty fee of *10% of grand total* for delaying project completion without prior notice. b) Each web page should not exceed the equivalent of an 11x14 Legal Size Document with text and photos. c) Proper website credits must remain at all times at the bottom of each web page; you may not remove our credentials without prior written authorization.

CANCELLATIONS: The customer reserves the right to cancel the project within 72 hrs and receive a deposit refund. All domain registrations are non-refundable; a \$50.00 hosting setup fee will be deducted from deposit upon early cancellation unless otherwise specified. CompuWizards reserves the right to cancel this agreement without reimbursing any fees if customer violates any of the terms mentioned.

ESTIMATED COMPLETION: The estimated completion time mentioned in project synopsis & proposals *can vary*, many factors can determine the completion time such as; Holidays, Natural Disasters, Power outages, Computer Malfunctions, among others. **Late delivery of required project content** by customer and/or lack of cooperation can delay or suspend project indefinitely.

It is the intention of the parties to this Agreement that this terms and the performance under this Agreement, and all suits and special proceedings under this Agreement, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of the State of Florida, without regard to the jurisdiction in which any action or special proceeding may be instituted.

The terms of this Agreement will begin from invoice date and will remain in full force and effect until completion of the Services and thereafter. However, it is subject to termination as otherwise provided in this Agreement.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written below. The parties hereto agree that facsimile signatures shall be as effective as if originals.

Customer Signature X _____ Date: _____

Customer Print Name: _____

Company: _____ Website Domain (s): _____

CompuWizards, Inc. X _____ Date: _____